

**NEPTUNE CITY BOARD OF EDUCATION**  
**Woodrow Wilson School**  
**NEPTUNE CITY, NEW JERSEY 07753**

June 18, 2020  
 6:00 p.m. meeting

Board Meeting Minutes

**I. CALL TO ORDER**

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

Due to the Coronavirus pandemic, this regular Board Meeting is held via a virtual format in an abundance of caution for everyone concerned.

**II. ROLL CALL**

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Brown	<u>  X  </u>
Mr. Lopez	<u>  X  </u>	Mrs. McGuigan	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Rummel	<u>  X  </u>	Mr. Whalen	<u>  X  </u>	Mrs. Zanni	<u>  X  </u>

Others Present

Dr. Ferrie	<u>  X  </u>	Ms. Hellwig	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. PRESENTATION – VIRTUAL ACKNOWLEDGEMENT**

Resolution to acknowledge the Selection of the Neptune City and Monmouth County Superintendent's Award Recipient - Teacher of the Year, Mrs. Tracy Whitt.  
 Congratulations to Mrs. Whitt.

Motion by   D. Whalen   Seconded by   C. Mordaunt  

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Brown	<u>  X  </u>
Mr. Lopez	<u>  X  </u>	Mrs. McGuigan	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Rummel	<u>  X  </u>	Mr. Whalen	<u>  X  </u>	Mrs. Zanni	<u>  X  </u>

June 18, 2020

## Board Meeting Minutes

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Ms. Williams – Thank you Dr. Ferrie for everything  
- No negotiations on agenda. Feels Board is not negotiating on good terms  
Mr. Susino – We will speak with attorney

Executive Session

Motion by Ms. Smith Second by Mr. Lopez to  
 go into Executive Session at 6:12 p.m.

All in Favor X Oppose \_\_\_\_\_

RESOLVED, that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

X Personnel Matters  
 \_\_\_\_\_ Student Matters  
 \_\_\_\_\_ Matters of Attorney/Client Privilege  
 \_\_\_\_\_ Pending or anticipated contract negotiations

Motion by Mr. Brown Seconded by Mrs. McQuigan to  
 reconvene from Executive Session at 6:45 p.m.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_

**VI. MINUTES**

BE IT RESOLVED, that the Neptune City Board of Education approve the Minutes of the Board Meeting of May 21, 2020.

Motion: Ms. Mordaunt Second: Mr. Whalen

All in Favor: X Oppose: \_\_\_\_\_

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

\_\_\_\_\_  
 \_\_\_\_\_  
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June 18, 2020

## Board Meeting Minutes

Chief School Administrator's Report

## Enrollment – May, 2020

125	Neptune Senior High School
8	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
7	Red Bank High School
0	Class Academy
27	Out of District Special Education
<u>235</u>	Neptune City
409	Total Enrollment

Due to school closures because of the COVID-19 Pandemic, there were no:

- Fire Drills
- Student Suspension Reports
- Missing Child Reports
- Enrollment Reports

Discussions

Titles I, II, III and IV applications submitted

IDEA Reimbursement Report submitted

CARES ACT Grant Application

- Summer Hours – 8 – 2 Mon – Thurs; Friday closed – regular hours resume last 2 weeks of August
- Graduation
- Kindergarten Registration has 12 students as of June 4, 2020. Anticipated registration  
Anticipated Kindergarten Registration from the Acelero Pre-school Program is 13  
As of June 4, 2020 we have received four (4) packets in office
- End of the Year Wrap Up
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Informational Material (attached):

- Enrollment as of May 31, 2020
- Bullying Report for June - none
- Nurses' Report for June – none
- School Health Services Manual

June 18, 2020

## Board Meeting Minutes

Motion to approve the Chief School Administrator's Report as presented.

Motion: Mr. Lopez Second: Ms. Mordaunt

All in Favor: X Oppose: \_\_\_\_\_

**VIII. CORRESPONDENCE**

- Letter from the Monmouth County Clerk's Election Office regarding school board candidates petitions for the November election
- Letter of resignation for Gina Nastro, Nurse, effective August 9, 2020

Motion to receive and file all items under Correspondence as reported.

Motion: Mrs. Rummel Second: Ms. Mordaunt

All in Favor X Oppose \_\_\_\_\_

**IX. BOARD PRESIDENT AND COMMITTEE REPORTS:**

Board President

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**CURRICULUM AND INSTRUCTION**

A. Committee Reports – There were no meetings to report.

B. BE IT RESOLVE, that the Board of Education approve the items listed under Curriculum and Instruction as presented.

Motion by N/A Seconded by N/A

Mr. Susino X Mrs. Smith X Mr. Brown X

Mr. Lopez X Mrs. McGuigan X Ms. Mordaunt X

Mrs. Rummel X Mr. Whalen X Mrs. Zanni X

## Board Meeting Minutes

**X. FINANCE AND OPERATIONS****A. Committee Reports – No meeting**

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**A. Resolutions**

1. To approve the Bills List attached in the amount of \$345,542.45
2. To approve attached Payroll for the Month of May
3. To approve attached Transfer of Appropriations Report
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of May 31, 2020, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of May 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Monthly Secretary's and Treasurer's Reports for the months of April 30, 2020 and May 31, 2020.
7. To approve submission of the Federal Elementary and Secondary Education Act (ESEA) grant funds for the 2020-2021 school year as follows:
  - Title I           \$ 153,292
  - Title II          \$ 23,966
  - Title IV         \$ 11,160
8. To approve a Consortium with the Eatontown BOE to administer the Title III Funds in the amount of \$5,347.
9. To approve submission of the Federal Individuals with Disabilities Education Act (IDEA) grant funds for the 2020-2021 school year as follows:
  - Basic           \$ 127,754
  - Preschool      \$ 5,741
10. To approve submission of the CARES ACT Grant for Elementary/Secondary School Emergency Relief in the amount of \$121,502.

## Board Meeting Minutes

## 11. To approve the following contracts:

- To approve tuition contract with The Center School for one student (AC) in the amount of \$79,130.00 commencing on July 6, 2019 for the 2020-2021 school year.
- To approve tuition contract with Coastal for one student (AH) in the amount of \$67,183.20 commencing July 1, 2020 for the 2020-2021 school year. And to further approve Extraordinary Services in the amount of \$34,720.00 for the 2020-2021 school year.
- To approve tuition contract with Children's Center of Monmouth County for four (4) students: (FD) in the amount of \$71,030.46, (JS) in the amount of \$71,030.46, (JH) in the amount of \$71,030.46 (AR) in the amount of \$71,030.46 commencing July 1, 2020 for the 2020-2021 school year
- To approve contract with Educational Services Commission of New Jersey for Participation in Coordinated Transportation for the 2020-2021 School Year.
- To approve tuition contract with Hawkswood School for two (2) students: (EB) in the amount of \$79,986.90 and (MB) in the amount of \$79,986.90 commencing July 6, 2020 for the 2020-2021 school year.
- To approve contract for School Nursing Services with MOESC to provide school nursing services as needed at a rate of \$56/hour for the 2020-2021 school year.
- To approve tuition contract with Monmouth County Vocational School District for the period September 1, 2020 – June 30, 2021:
 

Academy of Allied Health & Science	\$6,750.00
Biotechnology High School	\$6,750.00
Communications High School	\$6,750.00
Design Academy & Law Enforcement Program	\$6,750.00
High Technology High School	\$6,750.00
Marine Academy of Science & Technology	\$6,750.00
CLASS Academy	\$6,750.00
Shared-Career Center	\$6,000.00
Time Regular Education	\$ 950.00
- Agreement with Preferred Home Health Care to provide nursing services at a rate of \$83/hour for LPN, for two (2) students or \$98/hour for RN, for two (2) students for the 2020-2021 school year.
- Tuition Contract with The Rugby School for two students (TM) in the amount of \$84,109.44 commencing July 6, 2020 and (HB) in the amount of \$72,263.04 commencing September 9, 2020 for the 2020-2021 school year.

## Board Meeting Minutes

- Tuition contract with SEARCH Day Program for one (1) student in the amount of \$79,915.00 commencing July 1, 2020 for the 2020-2021 school year.
  - Agreement with Xanadu to provide up to 60 hours of Applied Behavior Analysis consultations at a rate of \$125/hour for the 2020-2021 school year.
  - To approve tuition contract with Bayshore Jointure Commission for five students (LOS) \$8,000; (JB) \$12,000; (TM) \$8,000; (LC) 8,000; (JT) \$9,000 for the ESY Program commencing July 6, 2020 and terminating on August 7, 2020.
  - Tuition contract with The Bridge Academy for one (1) student RH in the amount of \$45,115.20 for the 2019-2020 school year.
12. To approve the School Health Services Manual for the 2020-2021 school year.
  13. To approve the Corrective Action Plan for the 2018-2019 Year End Audit.
  14. To approve the Certification of Implementation for the 2018-2019 CAP Plan
  15. Resolution to Increase the Bid Threshold for a Qualified Purchasing Agent

WHEREAS, the Neptune City Board of Education School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Neptune City Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Ms. Yvonne Hellwig, Interim School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

BE IT RESOLVED, that the Board of Education approve the items listed under Finance and Operations as presented

Motion by Mr. Lopez Seconded by Mr. Whalen

Mr. Susino	<u>X</u>	Mrs. Smith	<u>X</u>	Mr. Brown	<u>X</u>
Mr. Lopez	<u>X</u>	Mrs. McGuigan	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Rummel	<u>X</u>	Mr. Whalen	<u>X</u>	Mrs. Zanni	<u>X</u>

June 18, 2020

**XI. HUMAN RESOURCES****A. Committee Reports****B. Resolutions**

1. Be It Resolved, that the Board of Education approve extending the current Contract of Employment with Ms. Yvonne Hellwig, Interim School Business Administrator, effective July 1, 2020 through June 30, 2021.
2. Be It Resolved, upon the recommendation of the Interim Chief School Administrator, that Ms. Lisa Emmons be appointed temporary replacement Supervisor of the Child Study Team and the 2020 Summer Enrichment Program during Mrs. Nias' medical leave of absence. The appointment is effective June 8th through August 31<sup>st</sup> - or – sooner upon Mrs. Nias's return. The appointment is not to exceed three (3) days per week with a daily rate of \$350.00
3. Be It Resolved, that the Board of Education approve Mr. Stephen White, Physical Education/Health Teacher as Part Time Custodian, effective July 1, 2020 through August 21, 2020 at the rate of \$11.00 per hour, Monday – Thursday, from 8:00am – 2:00pm.
4. Be It Resolved to approve the following staff salaries for the 2020-2021 school year until and pending negotiations agreement between the Neptune City Board of Education and the Neptune City Education Association.

Paraprofessionals:

M. Czajkowski	\$ 19,625
J. Anselmo	\$ 18,499
K. Lyons	\$ 18,499
K. Rossi	\$ 20,269
H. Stryker	\$ 20,117

Be It further resolved to approve the following Secretarial staff salaries for the 2020-2021 school year.

Secretaries

T. Brand	\$ 40,880
L. McEvoy	\$ 36,741
L. Smith	\$ 58,458



## Board Meeting Minutes

5. Be It Resolved, that the Board of Education approve Mrs. Amy Bennett as a Full-time Substitute Teacher at a rate of \$100/day for the 2020-2021 school year.
6. Be It Resolved, that the Board of Education accept a Letter of Resignation from Mrs. Gina Nastro, Woodrow Wilson School Nurse, effective August 9, 2020. The Board wishes to thank Mrs. Nastro for her service and dedication to our school district.

Motion by Mr. Susino Seconded by Mrs. Zanni

Mr. Susino X Mrs. Smith X Mr. Brown X

Mr. Lopez X Mrs. McGuigan X Ms. Mordaunt X

Mrs. Rummel X Mr. Whalen X Mrs. Zanni X

## XII. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Mr. Lopez read a statement by from the Neptune Twp. Superintendent regarding graduation on June 24<sup>th</sup>

## XIII. OLD BUSINESS

Cathy Williams thanked Dr. Ferrie for everything he did. Also expressed disappointment with the status of negotiations. Mr. Susino stated that he will speak with Board . Attorney

Mrs. McQuigan thanked the NCEA and the Twp. Police for putting together the Fund Drive

## XIV. NEW BUSINESS

Mrs. Smith congratulated the 5<sup>th</sup> graders. Ms. Mordaunt thanked Dr. Ferrie.

## XV. PUBLIC FORUM ON NON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Ms. Rotem inquired about the new CSA? The status on opening for September? Will there be a New Business Administrator?

Ms. Williams – CSA – if a new CSA is approved, will there be other Special Board Meeting

June 18, 2020

**4725**

Board Meeting Minutes

**XVI. MOTION TO ADJOURN**

Motion: Mr. Susino

Second: Mrs. Zanni

All in Favor: X

Oppose

Time: 7:17 P.M.

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June 18, 2020